

PENNSYLVANIA GAME COMMISSION

# DEER MANAGEMENT ASSISTANCE PROGRAM

## PAPER APPLICATION INSTRUCTIONS

ALL APPLICATIONS MUST BE POSTMARKED BY JULY 1, 2021

Notes for 2021

1. Property location information (e.g., address, GPS coordinates) required if applicant address is different than property address
2. If an existing private land DMAP Unit is re-enrolled with no property boundary changes and no increase in permit numbers above the standard rate, a RENEWAL application should be submitted.
3. Application deadline is JULY 1, 2021

### ELIGIBILITY

DMAP applications will be accepted from:

1. Public landowners and managers
2. Political subdivisions
3. Government agencies
4. Private landowners
5. Agriculture lessees who lease land for agricultural activities
6. Hunting clubs established prior to January 1, 2000 that own land in fee title.

**DMAP applications will not be accepted from landowners or hunting clubs where a fee is charged for hunting privileges. If land is leased for use by a hunting club, neither the hunting club nor landowner may enroll the leased property.**

### COMPLETING THE APPLICATION

General Application Information:

1. *Applications must be postmarked on or before **July 1<sup>st</sup>**.*
2. *For an application to be complete, a signature is required.*
3. Separate applications for DMAP areas will not be accepted for areas that are within 1 air mile of another area that is owned, leased, or controlled by the same person, political subdivision, or government agency without an approved deer management plan.

Application Type:

**REGULAR DMAP APPLICATION (Paper form).** Use this application for new properties OR existing private land DMAP units with property boundary changes OR private land DMAP units with increases in permit numbers above the standard rate OR any public land owned by a federal agency, state agency, or municipal political subdivision.

1. *New* – Property was not previously enrolled in DMAP.
2. *Renewal with changes* – Property was previously enrolled in DMAP, but boundaries are being changed. Provide DMAP Unit Number if known.
3. *Renewal with no property boundary changes* – Property was previously enrolled in DMAP, but boundaries are not being changed. Provide DMAP Unit Number if known. This option applies only to

lands owned by federal agencies, state agencies, and municipal political subdivisions. Private lands with no changes should use the RENEWAL application.

**RENEWAL APPLICATION (Paper form or Online).** Use this application for existing private land DMAP units with no property boundary changes AND no increase in permit numbers above standard issue rate.

Current Unit Number: Please provide the DMAP Unit Number from previous year.

Applicant Name and Address: Please provide contact information of person responsible for DMAP application. This information will be used by the PGC for correspondence regarding the application, including shipment of coupons.

DMAP Property Address/Location: Please provide DMAP property location information if property is different than applicant's address. Property location information can include property address and/or GPS coordinates from anywhere on the property. GPS coordinates should be provided as decimal degrees (for example 40.262, -76.883).

Types of Applicants:

1. *Private landowner* – Owner of private land.
2. *Public official or employee* – Authorized officer or employee applying on behalf of a Federal or State agency or municipal political subdivision.
3. *Agriculture Lessee* – Individual leasing agricultural rights to private lands.
4. *Joint Applicant* – Individual representing one or more landowners.

Type of Property:

1. *Private Land* – Land, not defined as public land, where hunting rights are not leased and there is no fee charged for hunting.
2. *Public Land* – Any land owned or controlled by a Federal or State agency or municipal subdivision.
3. *Hunting Club* – A corporation or legal cooperative which owns its enrolled acres in fee title, was established prior to January 1, 2000, and has provided its club charter and list of current members to the Commission.

Property Information: Please provide name of county(ies) and township(s) where enrolled property is located.

Property Acreage and DMAP Coupon Request:

1. *Standard number of coupons* – Where material destruction of commercial or agriculture cultivated crops, fruit trees, Christmas trees, nursery stock, hayfields, pastures, or vegetables by deer has been or can be documented, one DMAP coupon may be allocated for every 5 acres of land enrolled in the DMAP. On other lands, including plantings for wildlife such as food plots and trees, one DMAP coupon will be allocated for every 50 acres enrolled in the DMAP.
2. *More than standard number of coupons* – Additional DMAP coupons may be allocated dependent on current conditions relative to goals and objectives outlined in a Commission-approved management plan.
3. *Management plans* – A management plan is required for: a) applications submitted by federal and state agencies and municipal political subdivisions, b) exceeding the standard coupon rates, c) applications for fewer than 5 acres of agricultural lands or fewer than 50 acres of other lands, and d) for applications enrolling 2 or more areas within 1 air mile of each other on separate applications. Separate applications for DMAP areas will not be accepted for areas that are within 1 air mile of another area that is owned,

leased, or controlled by the same person, political subdivision, or government agency without an approved deer management plan.

4. *Standard coupon rates* – The following table provides standard coupon rates for various acreages.

Agriculture Lands		Other Lands	
Acres	Coupons	Acres	Coupons
1-4	<sup>A</sup>	1-49	<sup>A</sup>
5-9	1	50-99	1
10-14	2	100-149	2
15-19	3	150-199	3
20-24	4	200-249	4
25-29	5	250-299	5
30-34	6	300-349	6
35-39	7	350-399	7
40-44	8	400-449	8
45-49	9	450-499	9
50-54	10	500-549	10

<sup>A</sup> For private lands with fewer than 5 acres of agriculture or fewer than 50 acres of other lands, the appropriate management plan must be completed (see pages 7 or 8 of application).

**Coupon Distribution:** With the Game Commission’s electronic licensing system, DMAP coupons will now be redeemed at any license issuing agent. This system gives landowners another option for distributing coupons to hunters.

The first option is, **“Yes, I want to distribute coupons directly to hunters that I choose.”** With this option, the landowner will receive the coupons and distribute them to the hunters. The hunters will then take coupon to any license issuing agent or the PGC website to get their permit.

The second option is, **“No, any hunter can get a permit to hunt my property through the electronic licensing system without a coupon.”** With this option, no coupons will be sent to the landowner. Any hunter will be able to go to any license issuing agent or the PGC website to get a DMAP permit. If you choose this second option, you must complete page 4 of the application so DMAP information can be made available to the public on the Game Commission’s website.

**Required Signature:** A signature is required for the application to be complete.

**Map of DMAP Area:** A map is required for all REGULAR applications, including renewals. Please provide all the requested information so that an individual unfamiliar with the property could locate it. *A copy of this map must be provided to every coupon recipient.* A map is not required for RENEWAL applications.

**Publication of Application Information:** Contact information for public lands will be posted on the Game Commission’s website and available by mail. Contact information for private lands will not be provided on the Game Commission’s website or provided by mail unless permission is granted by the applicant.

**Public Contact Information:** For public land applications and private land applications where the applicant wants the property information released to the public, the Public Contact Information will be provided to the public. Specific addresses, telephone numbers, email addresses, or website addresses that should be made available to the public, should be provided. In addition, special instructions for the public can be added.

**Management Plan for DMAP Area:** A management plan is required for: a) applications submitted by federal and state agencies and municipal political subdivisions, b) exceeding the standard coupon rates, c) applications

for fewer than 5 acres of agricultural lands or 50 acres of other lands, and d) for applications enrolling 2 or more areas within 1 air mile of each other on separate applications. Separate applications for DMAP areas will not be accepted for areas that are within 1 air mile of another area that is owned, leased, or controlled by the same person, political subdivision, or government agency without an approved deer management plan. Management plans should include all the information requested in the template provided with the application. Management plans in other formats (for example, Forest Stewardship, Game Commission PLAP) are acceptable as long as they provided the requested information.

Landowner Authorization Form: This form is required when the applicant is not the owner of private land. A Landowner Authorization Form must be completed for each landowner represented by the applicant. This could occur when:

1. *Agriculture Lessee* – the applicant is a farmer who leases land for agricultural purposes and is applying for DMAP permits with the landowner’s permission
2. *Joint Applicant* – the applicant is not the sole landowner, but is applying on behalf of one or more landowners

## **MAILING INSTRUCTIONS**

Mail the following:

### FOR REGULAR DMAP APPLICATIONS

- ✓ Completed **and** signed application (pages 1, 2 & 3)
- ✓ Map of the DMAP area (page 4)
- ✓ Public Contact Information, if required (page 5)
- ✓ Landowner Authorization Form, if required (page 6)
- ✓ Private Lands Management Plan, if required (page 7)
- ✓ Public Lands Management Plan, if required (pages 8 & 9)

### FOR RENEWAL DMAP APPLICATIONS

- ✓ Completed **and** signed application (3 pages)

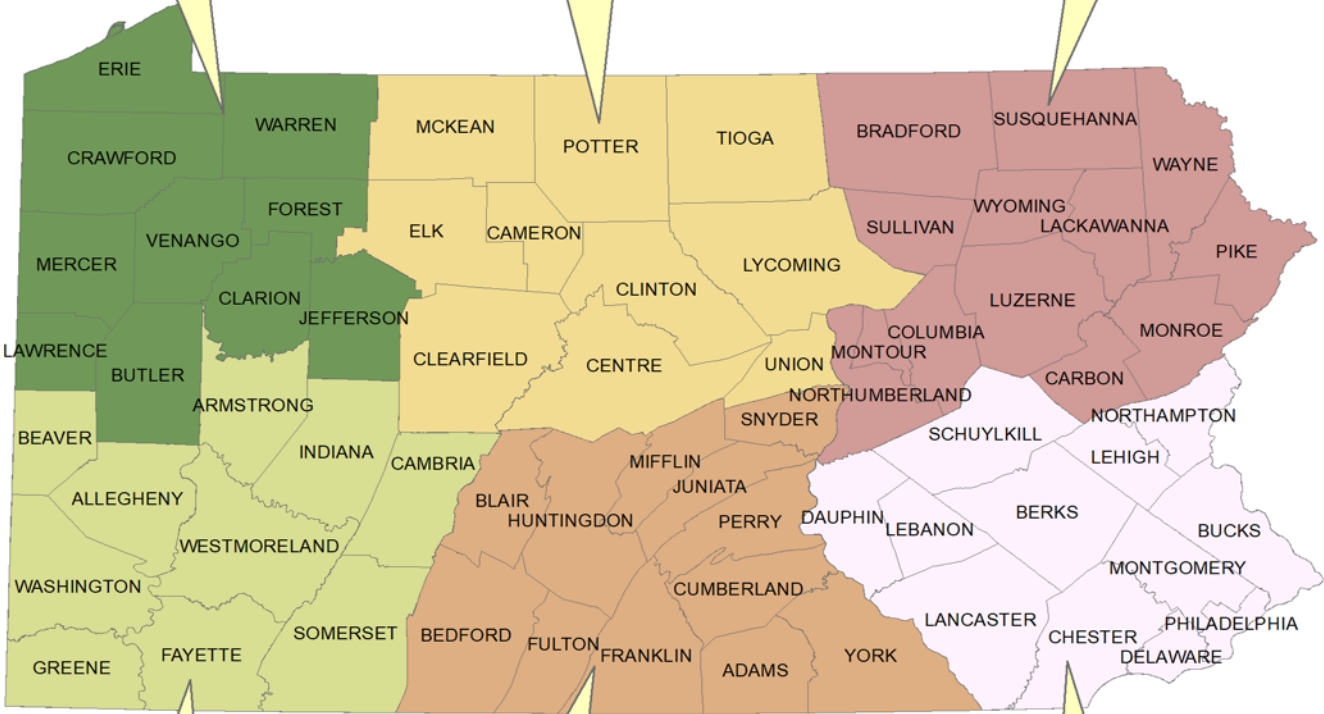
to the appropriate Game Commission Region Office as determined by the county where the DMAP property is located. Applications will not be accepted at the Harrisburg Office.

**Applications must be postmarked by JULY 1<sup>st</sup>.**

**NORTHWEST REGION**  
1509 Pittsburgh Road  
Franklin, PA 16323  
(814) 432-3187

**NORTHCENTRAL REGION**  
1566 South Route 44 Highway  
P.O. Box 5038  
Jersey Shore, PA 17740-5038  
(570) 398-4744

**NORTHEAST REGION**  
3917 Memorial Highway  
Dallas, PA 18612-0220  
(570) 675-1143



**SOUTHWEST REGION**  
4820 Route 711  
Bolivar, PA 15923  
(724) 238-9523

**SOUTHCENTRAL REGION**  
8627 William Penn Highway  
Huntingdon, PA 16652  
(814) 643-1831

**SOUTHEAST REGION**  
253 Snyder Road  
Reading, PA 19605  
(610) 926-3136